

TERMS of REFERENCE

Technical expertise for the elaboration of the profile "School nurse", in Albania

1. Background

Health for All (HAP) is a project of the Swiss Agency for Development and Cooperation (SDC) of the Swiss Government and is being implemented in Albania since 2015. Its overall goal is that the Albanian population benefit from better health due to improved primary health care (PHC) services. Presently the 2nd Phase of HAP is being implemented by Swiss Tropical and Public Health Institute (Swiss TPH) through HAP Centre.

HAP-2 provides the technical expertise to share the best models, that are considered successful in countries with similar economic and social conditions. HAP works closely with policymakers and representatives of key stakeholders such as Ministry of Health and Social Protection (MoHSP) and relevant agencies, orders and professional associations, academic institutions, local authorities etc), to create and develop the most appropriate models for a successful implementation. The project focuses on improving the quality of care and access to PHC services and provides support for successful local experiences to be extended across the country and become part of the national health reform process.

A specific request is articulated by the Ministry of Health and Social Protection, to support redesigning of the profile of nurses that provide services in 9-year level schools. School nurses work across education and health, providing a link between school, home, and the community. Their mission is to protect and improve the health and wellbeing of children and young people. They work with families and young people from five to fifteen and are usually linked to a school or group of schools.

Despite the long history of service, since the 1990s there have been no new dynamic developments regarding the role of "school nurses". There is strong need for the national standardization of their role and position within the structures of the health (and education) system, the full use of their potential and the expansion of the scope of practice of nurse who should exercise their functions in schools. This is supported by a strong international focus on school-based nurses and enabling them to work within their full scope of practice.

In this context, HAP will support the elaboration of the profile of the "School nurse" in Albania. In this respect, HAP is looking for a local consultant to elaborate the profile description of the "School nurse", including the modalities of operation and functioning of the profile in different contexts of health care and education systems.

2. Objective

The main objective of this consultancy is to provide technical expertise to elaborate the description of the profile of the "School nurse", including the functioning frame in different contexts of health and education systems.

2.1 Specific objectives are to:

- Develop the template/s with the profile description of the "School nurse"
- Propose an organizational frame and modalities of operation and implementation of the "School nurse" in different contexts of health and education system. Several scenarios should be proposed for discussion.
- Produce the technical and administrative forms and other documents regarding the organization and functioning of the new profile "School nurse" in close collaboration with representatives of important stakeholders and HAP.

3. Methodology and Approaches of the consultancy:

The consultancy will include the following activities:

- Desk / review of the following documents: a) Strategy on Development of Primary Health Care services in Albania, 2020-2025. b) Basic Package of Services in PHC, 2015; c) Rregullore per sherbimin shendetesor ne shkolla nr 2370; date 09.06.1998; d) Raport Auditimi Performance “Sistemi i menaxhimit të Shërbimit Shëndetësor në IAP”, 16.02.2021 ; e) VKM nr.419 date 04.07.2019 , Rregullore e përgjithshme për organizimin dhe funksionimin e OSHKSH - së, “Për miratimin e rregullores së brendshme për menyren e organizimit dhe funksionimit të operatorit të shërbimeve të kujdesit shëndetësor”; f) other relevant documents in relation to the scope of this mandate
- Carry out meetings and consultations with a technical group that includes representatives of Ministry of Health and Social Protection, Compulsory Health Insurance Fund (CHIF), Local Units of Health Care Services (LUHCS), Operator of Health services, Directors of Schools, active School Nurses, Directors of Health Centers and other relevant stakeholders.
- Meet representatives of SDC project “Schools for Health”
- Propose the draft of the template/s with the description of profile for the “School nurses”
- Propose a realistic organizational frame and modalities of implementation of the new “School nurse” profile.

This template/s includes description of these elements but not limited:

- a) the model or models of the Nursing service in schools,
- b) definition of scope of practice of “School nurse”,
- c) target population,
- d) the competencies and list of skills and knowledge that will be needed for the professional role
- e) individualized description of the “School nurse”, including eventual complementary roles and interactions between the school nurse and other members of the multidisciplinary PHC team etc.
- f) description of the relations and respective communication with LUHCS, Operator, HIF, IPH
- g) Identification of infrastructure and logistics needs
- h) documentation and reporting,
- i) proposal on monitoring indicators
- j) plan of training (only topics)
- k) other features.

4. The consultant/s are expected to satisfy the following criteria:

- Public health expert with at least 5 years of experience in organization of Health Care Services. Experience with school health services would be an advantage.
- Proven previous experiences with similar consultancies
- Record of synthetic capacities and report writing skills

5. Logistic aspects of the consultancy:

- The consultant will provide the technical expertise as defined in the objectives' section of these ToRs.
- The consultant will keep HAP informed about any difficulties during the implementation of these ToRs.
- The consultant will closely collaborate with the HAP specialist in charge of Family/Community Nursing



6. Deliverables

The provider has the responsibility to submit the following:

- Template/s of “School nurse”, in compliance of the requests in Part nr 3 of this ToRs.
- Frame for organization of work and modalities of implementation of the profile “School nurse”.

Attached with the:

Short report summarizing all the process implemented/work done (signed and submitted to HAP electronically and in hard copy)

7. Deliverable Time:

This consultancy service will be conducted within February 2022.

The interested individuals shall submit, the following documentation:

1. The updated CV, highlighting the required experience as per ToR-s, and the relevant degrees and qualifications
2. A list of similar jobs in providing similar consultancies
3. The daily fee rate, in Albanian Lek, VAT (where applicable) / taxes included